

Checklist of Things To Do

At the time of death, there are countless things that must be done. The list below contains FORTY-NINE of these, and many are decisions that can be made and information that can be assembled AHEAD OF TIME.

The more you do **ahead of time**, the **easier** you will make it for those left behind.

Notify: _____

- 1). The Doctor or Coroner
- 2). The Funeral Director
- 3). The Cemetery or Memorial Park
- 4). The Minister and Church
- 5). All the Relatives
- 6). All the Friends
- 7). Employers of mourners who must be absent from work
- 8). Organist and Singer
- 9). Pallbearers
- 10). Insurance Agents
- 11). Unions and Fraternal Organizations
- 12). Newspapers
- 13). Attorney, Accountant, or Executor of Estate

Decide On: _____

- 23). Cemetery/Mausoleum Property
- 24). Memorial or Monument
- 25). Casket and/or Urn
- 26). Vault or Outer Case
- 27). Clothing
- 28). Flowers
- 29). Music
- 30). Food
- 31). Information for Obituary
- 32). Time and Place of Service
- 33). Transportation
- 34). Cards of Thanks

In Addition To: _____

- 14). Providing vital statistics about the Deceased
- 15). Preparing and signing necessary papers
- 16). Providing addresses for all interested people who must be notified
- 17). Answering innumerable sympathetic phone calls, messages and letters
- 18). Meeting and talking with everyone about all details
- 19). Greeting all friends and relatives who call
- 20). Providing lodging for out-of-town guests
- 22). Planning funeral car list

And You Must Pay for Some or All of the Following: _____

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| 35). Doctors and Nurses | 43). Florist |
| 36). Hospital | 44). Clothing |
| 37). Medicine and Drugs | 45). Transportation |
| 38). Funeral | 46). Telephone |
| 39). Cemetery Lot | 47). Food |
| 40). Interment Service | 48). Memorial or Monument |
| 41). Minister | 49). Current or Urgent Bills (mortgage, taxes, etc.) |